



## **REPUBLIC OF NAMIBIA**

### **MINISTRY OF ENVIRONMENT AND TOURISM**

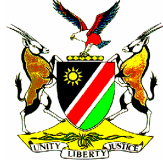
#### **CONDITIONS FOR THE CREATION OF VISUAL, AUDIO OR VISUAL RECORDINGS AND PROFESSIONAL PHOTOGRAPHY IN AREAS UNDER THE CONTROL OF THE MINISTRY**

1. These conditions do not apply to bona fide tourists, but to any recording with a profit, educational, research or informational purposes.
2. Foreign companies or individuals, who are not Namibian citizens, must apply at least ONE month in advance.
3. Only documentary recordings may be made in game parks, non documentary recordings may be made in tourist recreational areas, provided the activities of tourists are not disturbed. Applicants must therefore supply to the Ministry with full details of the intended recording.
4. The purpose of any recording and full details of where it will be screened, exhibited, published or played back must be furnished to the Ministry.
5. The script of a proposed recording must be submitted to the Ministry beforehand, upon application.
6. Successful applicants will be liable to pay the following fees:
  - 6.1 Commercial filming (Recreational area):
    - a) Non-Namibian companies: a daily fee of N\$ 5000.00 as well as official entrance fees
  - 6.2
    - b) Namibian-based companies: A daily fee of N\$ 2000.00 as well as entrance fees
  - 6.3 Documentary and non-commercial recordings:
    - a) Non-Namibian companies: a daily fee of N\$ 1000.00 as well as entrance fees
    - b) Namibian-based companies: a daily fee of N\$ 500.00 as well as entrance fees

6.4 Travel allowance expenses of accompanying official (supervision) at N\$ 200.00 per, day.

6.5 Transport costs where applicable

7. If the recordings will be to the advantage of the Ministry or to the country, applicants may, at the discretion of the Ministry, be exempted from some, or all of the abovementioned fees.
8. All applicants will be responsible for arranging their own accommodation through the Namibia Wildlife Resort's Central reservation office. Applicants will also be responsible for their own food and transport.
9. The creation of recordings in a dangerous or an unnatural manner and any activities conflicting with the principles of conservation or the development of tourism, are prohibited.
10. Recordings may not be made during peak visit time, unless their aim is to include the presence of a large number of visitors.
11. Normally only one recording unit at a specific time may be working in a game park or tourist recreation area.
12. Units must work under supervision of officials of the Ministry should the Ministry deem it necessary. All orders given by an inspecting/controlling officer of the Ministry must be promptly adhered to.
13. TWO complete copies of each individual recording must be donated, one to the Ministry and one to the Namibia Tourism Board. It will be used for educational and information purposes. The author will be acknowledged under all circumstances, but no remuneration may be claimed from the Ministry or the Namibia Tourism Board.
14. After the Ministry has approved an application, it will be deemed as a legal contract between the applicant and the Ministry and both parties are bound by the Ordinance on Nature Conservation (No. 4 of 1975 as amended) and the conditions of this document or any condition which may be applicable to an area under the jurisdiction of the Ministry.
15. The Ministry accepts no liability for any loss, damage or injury suffered during any recording.
16. Approval from this Ministry does not exempt foreign applicants from the obligation to obtain the necessary entry visas and temporary work permits from the Ministry of Home Affairs. Applicants should submit any recording script to the Ministry of Information & Broadcasting for copyright approval.



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**APPLICATIONS FOR THE CREATION OF VISUAL, AUDIO OR AUDIO VISUAL RECORDINGS AND PROFESSIONAL PHOTOGRAPHY IN PARKS OF THE MINISTRY**

- 1. Name of company: .....
- 2. Registered address: .....  
Tel no: ..... Fax nr. ....
- 3. Name and rank of applicant: .....
- .....
- 4. Nature and purpose of the recording? .....  
.....  
Is it a documentary or commercial recording?.....
- 5. Parks for which applying:

<b>NAME</b>	<b>FROM</b>	<b>TO</b>

- 6. Special requests and/or assistance required: .....
- .....

7. I, the undersigned undertake as representative of the company or applicant, hereby undertake to abide by all laws, regulations and conditions as stipulated by the Ministry.

Applicant: ..... Date: .....

Approved / Not Approved

PERMANENT SECRETARY